

FReeZA Workers – Where to find the resources you need

The following resources can be accessed from both the FReeZA and The Push websites at:

www.freeza.vic.gov.au/Home/FReeZA+Workers/Reporting+Requirements/ OR <http://thepush.com.au/freeza-workers/>

Resource/Document	When you will need it...	Location
FReeZA Guidelines and Conditions of Service Delivery	Contains information on what the FReeZA program is, reporting requirements, performance targets, guidelines, how to run a gig, support, and conditions of service. A must for all new FReeZA workers.	www.freeza.vic.gov.au/Home/FReeZA+Workers/Reporting+Requirements/
FReeZA Committee Handbook	Contains information on FReeZA Event Guidelines, responsibilities of committees and tips to make your events successful.	http://thepush.com.au/freeza-workers/
Outcome Reporting Forms	FReeZA organisations are required to submit two progress reports each year, due January 15 and July 15.	www.freeza.vic.gov.au/Home/FReeZA+Workers/Reporting+Requirements/
Event Notice Form	At least three weeks before your event, submit this form to notify DHHS of your event and promote it in the FReeZA Gig Guide	http://thepush.com.au/freeza-workers/ www.freeza.vic.gov.au/Home/FReeZA+Workers/Reporting+Requirements/
Update worker and committee details form	If you have recently changed workers or have a new contact for your FReeZA program, let us know. This information updates the FReeZA Support Service database and the FReeZA website contact information.	http://thepush.com.au/freeza-workers/ www.freeza.vic.gov.au/Home/FReeZA+Workers/Reporting+Requirements/

Resource/Document	When you will need it...	Location / Download link
FReeZA Push Start Battle of the Bands heat document flow chart	Step by step guide for submitting the required documentation to run a Battle of the Bands heat	http://thepush.com.au/freeza-workers/
FReeZA Push Start Battle of the Bands documents	All the documents required to run a battle heat, including guidelines	http://thepush.com.au/freeza-workers/
Logos and Artwork	Logos for event posters, including FReeZA and Vic Gov.	http://thepush.com.au/freeza-workers/ For ai/eps versions please email us at push@thepush.com.au
FReeZA Banner Artwork	High res artwork files (ai/eps) for printing a new FReeZA pull-up banner	Please email The Push at push@thepush.com.au
Best Practice Notes	Best practice notes on various topics, as compiled from FReeZA workers	http://thepush.com.au/working-in-the-industry/
Training Request Form	Book training for your workers and committee. The Push will send out a trainer to you, you choose the topics.	http://thepush.com.au/freeza-workers/ http://thepush.com.au/training/